

**CIRCUIT CIVIL CERTIFICATION TRAINING  
OCTOBER 20 - 24, 2010  
ORLANDO, FLORIDA**

**PROGRAM INFORMATION**

Our 40 hour program is presented over five consecutive days, beginning on Wednesday and ending on Sunday, from 8:00 a.m. to 5:30 p.m. daily. The training is held in Orlando at the Barry University School of Law located at 6441 East Colonial Drive. The Florida Bar has approved this training for 48 CLER credits and 6.0 ethics credits.

**EARLY REGISTRATION AND FEE INFORMATION**

**For registrations received on or before September 20, 2010, the Early Registration Fee is \$895.00** payable to Dispute Resolution, Inc. by check or credit card [MasterCard, Visa, or American Express]. **For registrations received after September 20, 2010, the fee is \$945.00.** The fee includes a detailed training manual, essential practice forms, and a critique of your role play experience by a certified Circuit Civil Mediator.

**REGISTRATION INSTRUCTIONS**

To register, either [1] mail the completed Registration Form with your check to Perry S. Itkin, Esquire, 2200 NE 33<sup>rd</sup> Avenue, Suite 8G, Fort Lauderdale, FL 33305-1889, or [2] fax the completed Registration Form to 954.567.9746 with your credit card information, or [3] pay on-line at [www.MediationTrainingCenter.com](http://www.MediationTrainingCenter.com) by selecting the appropriate registration fee link and then faxing the completed Registration Form to 954.567.9746, or [4] call Perry Itkin at 954.567.9746 to register by telephone. Upon receipt of your Registration Form and payment in full, you will receive a confirmation letter and additional information. If you have any questions, please call 954.567.9746.

Class size is limited, so please register early. No on-site registrations will be accepted. Registration is effective only when accompanied by payment in full.

**CANCELLATION POLICY**

Please carefully review our Cancellation Policy since no exceptions will be made. Cancellations must be in writing and received by Dispute Resolution, Inc. no later than October 5, 2010. Registration fees will be refunded, less an \$85.00 administrative fee. No refunds will be made after October 5, 2010 and your registration fee is forfeited. However, you may register for another Dispute Resolution, Inc. Circuit Civil Mediation Training program for an additional charge of \$150.00 payable by check each time you request, in writing, to be transferred to another program. The transfer must occur by October 20, 2011. After October 20, 2011 you will be required to pay the full fee to register for a future program. We reserve the right to cancel any scheduled training and, if this occurs, a full refund will be provided to those who have registered.

**FLORIDA SUPREME COURT CERTIFICATION REQUIREMENTS**

In order to submit your name as having completed this course, the Florida Supreme Court requires your personal attendance for the entire 40 hour program. You must also be of good moral character.

**Circuit Court Mediators.** Any person applying for certification as a Circuit Court Mediator is required to have 100 points, with a minimum of 30 points for successful completion of a Florida Supreme Court certified circuit civil mediation training program, 25 points for education/mediation experience, and 30 points for mentorship. An applicant must have a minimum of a bachelor's degree. Additional points above the minimum requirements may be awarded for completion of additional education/mediation experience, mentorship, and miscellaneous activities.

In order to accumulate the 25 point minimum in the category of Education/Mediation Experience for Circuit Civil certification, you must have **[A]** a Master's Degree or higher **or [B]** a Bachelor's Degree [20 points] **and** have either substantial mediation experience [yielding at least 5 points] **or** have earned a graduate certificate in Conflict Resolution [5 points] prior to submitting your application for certification. Please refer to the Point System information on page 2.

**Note:** If you have any questions about your qualifications, please contact the Dispute Resolution Center in Tallahassee at 850.921.2910.

## POINT SYSTEM CERTIFICATION

**Circuit Court Mediators.** Any person applying for certification as a Circuit Court Mediator is required to have 100 points, with a minimum of 30 points for successful completion of a Florida Supreme Court certified circuit civil mediation training program, 25 points for education/mediation experience, and 30 points for mentorship. An applicant must have a minimum of a bachelor's degree. Additional points above the minimum requirements may be awarded for completion of additional education/mediation experience, mentorship, and miscellaneous activities.

**Please Note:** In order to accumulate the 25 point minimum in the category of Education/Mediation Experience for Circuit Civil certification, you must have **[A]** a Master's Degree or higher **or [B]** a Bachelor's Degree [20 points] **and** have either substantial mediation experience [yielding at least 5 points] **or** have earned a graduate certificate in Conflict Resolution [5 points] prior to submitting your application for certification.

Points Needed for Circuit Court Certification		Minimum Points Required
Circuit	100 points	30 points for certified circuit mediation training; 25 points for education/mediation experience (minimum Bachelor's Degree); 30 points for mentorship.
15 additional points are required and may be awarded for education/mediation experience, mentorship, and miscellaneous activities.		

Education/Mediation Experience (Points awarded for highest level of education received)			
HS Diploma/GED	10 points	Master's Degree in Conflict Resolution	30 points
Associate's Degree	15 points	Doctorate (e.g., J.D., M.D., Ph.D., Ed.D., LL.M.)	30 points
Bachelor's Degree	20 points	Ph.D. from accredited CR Program	40 points
Master's Degree	25 points	Graduate Certificate CR Program	+5 points
Florida Certified Mediator: 1 point per year in which mediated at least 15 mediations (any type). Any Mediator: 5 points for minimum of 100 mediations (any type) over a 5-year period.			

Mentorship (Must be Circuit Civil Mediation and must work with at least 2 different Certified Circuit Civil Mediators)	
Observation	5 points each session
Supervised Mediation	10 points each complete mediation

Miscellaneous Points	
Licensed to practice law, psychology, accounting, social work, mental health, health care, education, or mediation in any US jurisdiction	5 points (total)
Florida Certified Mediator	5 points (total)
Foreign Language Conversational Ability as demonstrated by certification by ACTFL Oral Proficiency Test; qualified as a court interpreter; or accredited by the American Translators Association; Sign Language Interpreter as demonstrated by approval by the Registry of Interpreters for the Deaf	5 points (total)
Completion of an additional mediation training program (minimum 30 hours in length) certified/approved by a state or court other than Florida	5 points (total)

**Note:** If you have any questions about your qualifications, please contact the Dispute Resolution Center in Tallahassee at 850.921.2910

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**PLEASE PRINT THE FOLLOWING INFORMATION:**

Name \_\_\_\_\_  
[Please insert your name as you would like it to appear on your Certificate of Completion.]

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_  
[Business] [Home or Cell] [Facsimile]

E-mail address \_\_\_\_\_

Occupation \_\_\_\_\_ How did you learn about our program? \_\_\_\_\_

Will you require special needs or disability assistance at the program? \_\_\_\_\_

**HOW TO REGISTER:**

1. **MAIL** the completed Registration Form, with a check made payable to **Dispute Resolution, Inc.**, to:  
Perry S. Itkin, Esquire  
2200 NE 33<sup>rd</sup> Avenue, Suite 8G  
Fort Lauderdale, FL 33305-1889
2. **FAX** the completed Registration Form to 954.567.9746 with credit card information.
3. **PAY ON-LINE** at [www.MediationTrainingCenter.com](http://www.MediationTrainingCenter.com) and **FAX** completed Registration Form to 954.567.9746.
4. **CALL** Perry Itkin at 954.567.9746 to register by telephone and pay by credit card.

**SELECT ONE:**

Check number: \_\_\_\_\_

- Early Registration Fee of \$895.00 (**Must be received on or before September 20, 2010 to qualify**)
- Full Registration Fee of \$945.00

**COMPLETE FOR CREDIT CARD PAYMENTS ONLY:**

MasterCard: \_\_\_\_\_ Visa: \_\_\_\_\_ American Express: \_\_\_\_\_ Is this a corporate card? \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

*MasterCard and Visa only:* Card Verification Number on Signature Strip on reverse of card [Last 3 digits] \_\_\_\_\_

Amount to Charge: \$ \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_